

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 12/11/2018**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. John Kimmel	
<input type="checkbox"/>	Mr. Andrew Mulder	
<input type="checkbox"/>	Mr. Richard "Dick" Allen	
<input checked="" type="checkbox"/>	Mr. Timothy Walker	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Dale "Mickey" Robbins	
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	(Chairman)
<input checked="" type="checkbox"/>	Mr. Eric Lunde	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Timothy Walker	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Steve Corporon
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel LaDuke
<input checked="" type="checkbox"/>	Mr. Dave Dixon

MINUTES:

MOTION was made by Christensen to accept the minutes of the regular meeting of the Port & Harbors Advisory Board from November 13th, 2018. **MOTION SECONDED** by

Flora. **MOTION PASSED UNANIMOUSLY. Walker, Mulder absent.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

Don Westlund was present to speak inquire about the Berth IV expansion project. Mr. Westlund asked why, if the infrastructure is not owned by the City, would the City pay for the expansion? He suggested expanding Berths I & II, since the City owns the infrastructure.

Flora replied, representing the City Council, and stated that he cannot speak to circumstances or provide any information on the lease agreement of Berth IV due to it being discussed in executive session, but said that Mr. Westlund's comments were good feedback. He also stated that the City is looking into expanding Berths I & II, it is, however, a long process.

Craig Carson, Ketchikan Souvenir and Candy Company

Cheri Trudeau, Ketchikan Mining Company

Shane Greaves, Tongass Trading Company

OLD BUSINESS:

None

NEW BUSINESS:

1. **Review of Draft 2019 Cruise Ship Berth Assignments:** Kimmel, who works for Cruise Line Agencies of Alaska, spoke to the strategies that go into assigning berths for a given season. He discussed how length overall, gangway placement, direction of travel, length between ships, and security protocol all are factors used when assigning berths. He also noted that no two ships are the same, and the weather is a large factor, as well.

Discussion ensued between the Board, Staff, and Persons To Be Heard.

MOTION was made by Allen recommend to The City Council approve the draft 2019 cruise ship berth assignments as presented, with minor changes, as needed. **Kimmel recuse. MOTION SECONDED** by Flora. **MOTION PASSED UNANIMOUSLY. Walker, Mulder absent.**

Director's Report:

1. **Commercial Passenger Vessel Excise Tax:** A lawsuit filed against the City and Borough of Juneau was closed last week. A ruling stated that any warpage and docking fees should be spent on the port, in direct support of the ships. The State of Alaska Commercial Passenger Vessel Excise Tax (CPV) funds will likely be subject to the same ruling. Corporon states he is more than comfortable that we have, and will be, compliant with how we spend our funds. However, the City has reached out to the Ketchikan Gateway Borough to discuss how they plan on handling future funds, as they have no assets that qualify for use of funds.
2. **Icy Strait/Norwegian Neopanamax Berth:** It has been announced that Icy Strait Point in Hoonah is constructing a neopanamax cruise ship berth. Turnagain Construction will be the contractor. The berth will have an overall length of 1130' with 550' long float, and online in the spring of 2020.
3. **Budget:** The City Council approved both the Port and Harbors budget as presented.
4. **Ramp 2 Trestle:** An easement agreement between the Harbormaster Condominiums and The City of Ketchikan does not exist. At this point, staff will work the City Attorney and Public Works on drafting a revocable permit to be considered by the PHAB and City Council at a future date.
5. **Thomas Basin Lighting:** The parking lots at the top of Thomas Basin are going to have the street lights switched out to LED. The Harbors are paying for the replacements, but with the hopes the cost will be shared with Public Works.
6. **Berth III Barge:** Change Order No. 2 was approved, and work is slated to being at the Ketchikan Vigor Shipyard on 12/27/18. The berth III ramp will be floated off the barge on 12/21/18 by Pool Engineering, using flexifloats.
7. **Berth II Rock Pinnacle:** It is hoped that the permits will be approved by May 2019, so the Request for Bids can be issued shortly thereafter. The blasting window will be between Nov 2019 to February 2020.

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen:

Mr. John Kimmel:

Mr. John Malouf:

Mr. Timothy Walker:

Mr. Dale "Mickey" Robbins: I'm back, but my mother is not doing well, so I may, may or not, be at the next meeting.

Mr. Mark Flora:

Mr. Richard "Dick" Allen:

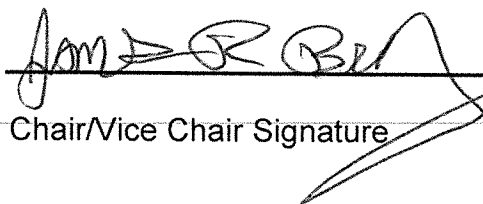
Mr. Rod Bray: Welcome Eric, and Merry Christmas everyone.

Mr. Eric Lunde: Hello all, thank you for having me.

Mr. Andrew Mulder:

ADJOURNMENT:

MOTION TO ADJOURN was made Robbins at 8:43 p.m. **MOTION SECONDED** by Flora. **MOTION PASSED UNANIMOUSLY. Walker, Mulder absent.**

 1-8-19

Chair/Vice Chair Signature Date